

View My Form W2s

At the close of each calendar year, Form W2s are generated and distributed to employees. You can access your year- end Form W2 on the Form W2 page.

Preview the Form W2

From the **Form W2** page, you can preview and download the Form W2.

Navigation: Menu> My Info tab> My Pay> Forms> W2

1. From the **W2** page, select the **Preview W2** icon for the applicable year. The **Form Preview** window appears.
2. (Optional) Select **Download PDF**, then follow your browser's prompt to save the file.